

# HEATHER HADLEY

## Schedule Consultant



Heather Hadley is a skilled site project controls manager with over twenty years industrial construction experience.

### PAST POSITIONS

**2015 – 2017 Project Controls Manager, WorleyParsonsCord,**

**Dawson Creek, BC**

#### **Encana – Cutbank Ridge Partnership Program – Tower Gas Plant**

- ▶ Prepare and maintain Level 4 schedule in Primavera P6 client environment
- ▶ Set up project procedures including Site Specific Project Control Plan
- ▶ Set up earned management system for 3 different contract strategies (time and materials/lump sum/unit rate)
- ▶ Set up and maintain system for budget transition from estimate to IFC status
- ▶ Cost control coding for all aspects of project – direct scope, subcontracts, purchase orders, etc
- ▶ Overall planning in conjunction with construction and schedule (including internal 3 week look ahead)
- ▶ Report preparation daily, bi-weekly and monthly including progress and incurred
- ▶ Set up and maintenance of project progress curves for manhours and commodities
- ▶ Liaise with client daily for all relevant contract/project controls queries
- ▶ Establish monthly internal financial forecasting for overall budget (\$100mil+)
- ▶ Set up and maintain Project Management of Change process for 3 separate project contracts within one scope of work

**2013 – 2015 Lead Site Project Controls, WorleyParsonsCord, Fort MacKay, Alberta**

#### **Brion Energy Project – MacKay River Commercial Project**

- ▶ Prepare Level 4/5 Schedule for Site scope of work to tie into P6 Level 3 schedule
- ▶ Set up and maintenance on cost coding for site activities
- ▶ Set up and maintenance for progress system including curves and daily reporting
- ▶ Prepare work plan procedure for site activities
- ▶ Set up site reporting as per contract/client requirements
- ▶ Monthly forecasting including maintenance of backup for indirect plan, equipment plan, etc

**2012 – 2013 Lead Planner/Scheduler, WorleyParsonsCord, Fort MacKay, Alberta**

#### **Syncrude - Aurora Tailings Management Project**

- ▶ Revising and Preparation of new Construction Schedule
- ▶ Preparation and establishing a progress quantity system
- ▶ Manpower load new Construction Schedule with information from a quantity progress system with project at 50% complete
- ▶ Establish and maintain a 3 week look ahead system that ties into the new Construction schedule and new progress quantity system
- ▶ Liaise between project management and client management on progress on the project from schedule and quantity system
- ▶ Liaise with discipline superintendents on schedule updates

### EXPERTISE

- ▶ Project Controls Management
- ▶ Planning / Scheduling
- ▶ Project Engineering

**20+ YEARS OF EXPERIENCE**

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- ▶ Maintain baseline schedule and associated reporting
- ▶ Supervise department of planners and FIWP preparation

## **2012 Project Scheduler, Kiewit Western, Mildred Lake, Alberta**

### **Mildred Lake Mine Replacement**

- ▶ Preparation of project two year Baseline Schedule in Primavera P6
- ▶ Preparation of Baseline Schedule Narrative
- ▶ Preparation of Time Impact Analysis/Mitigation/Acceleration Schedule and corresponding Narratives
- ▶ Liaise with Disciplines concerning scheduling updates and changes
- ▶ Conduct Management schedule meetings

## **2010 – 2012 Assistant Project Engineer, Kiewit Western, Kearl Lake, Alberta**

### **Kearl Lake River Water Intake**

- ▶ Set up and maintain daily costs/quantities for Labour Distribution Report for
- ▶ Electrical/Mechanical/Piping scope of project
- ▶ Preparation of Job End report for all disciplines
- ▶ Final reconciliation of quantities against final billing
- ▶ General Electrical/Mechanical/Piping engineering troubleshooting
- ▶ Train field engineers for daily requirements concerning engineering issues

## **2009 Piping Field Engineer, Kiewit Western, Kearl Lake, Alberta**

### **Kearl Lake Deep Undergrounds**

- ▶ Work Plan preparation
- ▶ Preparation and coordination of documentation for turnover purposes
- ▶ Verification of As Built's against P&ID's
- ▶ As required field work
- ▶ Prepare cut sheets for field work using Autocad
- ▶ Daily progress collection from field and analysis against daily costs

## **2007 – 2009 Dimensional Control, Kiewit Energy, Christina Lake, Alberta**

**MEG - II SAGD Project.** Coordinate all Dimensional related issues for the project in direct relation to the Mechanical and Piping Departments

- ▶ Use of robotic total station for acquiring field data and transferring onto Condition Reports
- ▶ Liaise with Management and Production with relevant field data
- ▶ Control of Dimensional Control documentation

## **2005– 2007 Cad Operator/Project Surveyor, Dexter Construction, Rocky Lake Drive,**

### **Bedford Nova Scotia**

- ▶ Provide field surveyors with relevant coordinates from Project drawings
- ▶ Prepare As-Built's from field data collection
- ▶ Use of survey equipment – Robotic Total Station; GPS; automatic levels, etc.
- ▶ Calculate grades on pipe



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- ▶ Curb and structure layout
- ▶ Travel from site to site to offer surveying assistance
- ▶ Liaise with Supervisors and Superintendents on proper techniques required and process improvement

## EDUCATION

Statistical Process Control Diploma, Nova Scotia Institute of Technology, 1998

Advanced Statistics Diploma, Nova Scotia Institute of Technology, 1998

Design of Experiments Diploma, Nova Scotia Institute of Technology, 1998

Metal Fabrication Diploma, Nova Scotia Community College, 1993

Computer Science BS, Dalhousie University, 1985

Primavera P6 Course 2011

